

Minutes - Regular Board Meeting– September 16th, 2024

A regular meeting of the Perth and District Union Public Library Board was held on Monday, September 16th at 4:30pm, in person and via video conference.

In attendance were:

E Heesen, **CEO**

T Langford, Tay Valley **Chair**

L Marsh, **Secretary-Treasurer**

D Hamilton-Foley, Town of Perth

P Coutts, Councillor, Drummond/North Elmsley

G Waterfield, Councillor, Town of Perth

L Logan, Drummond/North Elmsley

D Palmer, Tay Valley (via video conference)

D Hamilton-Foley, Town of Perth

Regrets:

T Parkinson, Drummond/North Elmsley

P Mertins, Town of Perth

T Langford called the meeting to order 4:39 p.m. when D Palmer arrived, and we reached quorum.

Land/Territory Acknowledgement

Declaration of interest – none.

Additions and approval of agenda

24-30 The agenda was accepted as presented with a motion from D Palmer and seconded by D Hamilton-Foley.

Carried.

Delegations- none

Consent Agenda

- a. Approval of Minutes of June 17, 2024
- b. Correspondence and communications
 - i. News
 - ii. OLS Conference Registration
 - iii. Tay Valley Township Council motion
 - iv. Drummond/North Elmsley Township Council motion
- c. Committee Reports
 - i. Property Committee Minutes - September

24-31 The Consent agenda was accepted after the Statement of Operations was removed, with a motion by L Logan and seconded by D Palmer.

Carried.

P Coutts arrived at 4:56pm

CEO's Report – E Heesen presented and discussed the September CEO report.

24-32 The CEO report was accepted with a motion by D Hamilton-Foley and seconded by D Palmer.

Carried.

Advocacy Round Table

Letter to Town of Perth Council re: provincial library funding

24-33 A motion to send the letter was moved by G Waterfield and seconded by D Hamilton-Foley.

Carried.

Policy Review - none

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Statement of Operations

The August Statement of Operations was accepted with a motion by G Waterfield and seconded by P Coutts.

Carried

Unfinished and New Business

a. 2025 Draft Budget

24-34 The 2025 Draft Budget was accepted with a motion by D Hamilton-Foley and seconded by L Logan.

Carried.

b. 2024 – deferred revenue. E Heesen discussed the report presented.

24-35 Motion for the Library Board to withdraw \$9575 from reserves to balances expenses incurred for the Lanark Speaks and Common Room projects funded in 2023. Moved by P Coutts and seconded by G Waterfield.

Carried

Upcoming Meeting dates

- a. Indigenous Advisory Circle, September 18, 2024 at 1:00 pm
- b. Board meeting Monday October 21 at 4:30 pm
- c. Policy Committee Monday November 4 at 4:00 pm

24-36 Motion to adjourn moved by D Hamilton-Foley at 5:22 pm.

Chairperson

Secretary-Treasurer