

Minutes - Regular Board Meeting– June 17th, 2024

A regular meeting of the Perth and District Union Public Library Board was held on Monday, June 17th at 4:30pm, in person and via video conference.

In attendance were:

E Heesen, **CEO**

P Coutts, Councillor, Drummond/North Elmsley

G Waterfield, Councillor, Town of Perth

L Logan, Drummond/North Elmsley

P Mertins, Town of Perth

D Palmer, Tay Valley (via video conference)

T Parkinson, Drummond/North Elmsley

L Marsh, **Secretary-Treasurer**

Regrets:

D Hamilton-Foley, Town of Perth

T Langford, Tay Valley **Chair**

T Parkinson called the meeting to order 4:33 p.m.

Land/Territory Acknowledgement

Declaration of interest – none.

Additions and approval of agenda

24-25 The agenda was accepted as presented with a motion from L Logan and seconded by P Coutts.

Carried.

Delegations- none

Consent Agenda

- a. Approval of Minutes of May 27, 2024
- b. Correspondence and communications
 - i. News
 - ii. Letter to the Editor – Friends of the Library
 - iii. Resignation – Andrew Kendrick
- c. Committee Reports
 - i. Policy Committee Minutes - June
- d. Statement of Operations

24-26 The Consent agenda was accepted with a motion by P Mertins and seconded by G Waterfield.

Carried.

Action item: E Heesen to send a card to A Kendrick from the Board.

CEO's Report – E Heesen presented and discussed the June CEO report.

24-27 The CEO report was accepted with a motion by P Coutts and seconded by D Palmer. Carried.

Advocacy Round Table

E Heesen has scheduled meetings with Tay Valley Township and Drummond North Elmsley township in August. She is in progress of scheduling a Town of Perth date.

Policy Review

- a. Notice of Motion: 1.A-1 Procedural by-law
- b. 2.D-1: Responsibility for human resources
- c. Negotiating Committee – Terms of Reference

24-28 Policies 2.D-1 and Negotiating Committee Terms of Reference were accepted as reviewed and amended. Moved by T Parkinson and seconded by L Logan.

Carried.

Unfinished and New Business

- a. OLS – Spring 2024 Board Assembly

T Parkinson reported on his attendance of the May meeting and highlighted some of his key observations.

- b. Friends Appreciation event – Lemonade in the Garden. Debrief

Group discussed the success of the event and the desire to repeat it annually. L Logan was thanked for her work on the refreshments.

Upcoming Meeting dates

- a. Property Committee Monday September 9 at 5pm
- b. Board meeting Monday September 16 at 4:30 pm
- c. Policy Committee Monday November 4 at 4:00 pm

24-29 Motion to adjourn moved by G Waterfield at 5:20 pm.

Chairperson

Secretary-Treasurer