

## **Minutes - Regular Board Meeting– May 27<sup>th</sup>, 2024**

A regular meeting of the Perth and District Union Public Library Board was held on Monday, May 27<sup>th</sup> at 4:30pm, in person and via video conference.

In attendance were:

E Heesen, **CEO**

T Langford, Tay Valley **Chair**

P Coutts, Councillor, Drummond/North Elmsley

G Waterfield, Councillor, Town of Perth

L Logan, Drummond/North Elmsley

P Mertins, Town of Perth

D Hamilton-Foley, Town of Perth

D Palmer, Tay Valley (via video conference)

A Kendrick, Councillor, Tay Valley (via video conference)

Regrets:

T Parkinson, Drummond/North Elmsley

L Marsh, **Secretary-Treasurer**

T Langford called the meeting to order 4:33 p.m.

### **Land/Territory Acknowledgement**

**Declaration of interest** – none.

### **Additions and approval of agenda**

**24-18** The agenda was accepted as presented with a motion from L Logan and seconded by D Hamilton-Foley.

**Carried.**

**Delegations-** none

### **Consent Agenda**

- a. Approval of Minutes of April 15, 2024
- b. Correspondence and communications
  - i. News
  - ii. OLS - 2024 Virtual Conference - Save the Dates - October 24, 2024
  - iii. OLS - Spring 2024 Board Assembly
  - iv. Perth Library Roof Report – McKay Roofing
- c. Committee Reports
  - i. Property Committee Minutes - May
- d. Statement of Operations

**24-19** The Consent agenda was accepted with a motion by P Coutts and seconded by G Waterfield.

**Carried.**

**CEO's Report** – E Heesen presented and discussed the May CEO report.

**24-20 The CEO report was accepted with a motion by P Mertins and seconded by D Hamilton-Foley.**

**Carried.**

### **Advocacy Round Table**

OLS Governance Hub: [Advocacy](#)

**Policy Review** - none

### **Unfinished and New Business**

- a. Friends Appreciation event (May 29)

Group discussed event and logistics for event. L Logan to provide refreshments. P Mertins created a poster showing the Friends contribution to the Library, to be displayed and formally presented to the Friends at the event by the Board Chair. CEO to send out photo as a release following the event.

- b. Second story metal roof painting

CEO presented attached report and it was discussed by the Board.

**24-21 Motion by P Coutts and seconded by D Palmer that the Library accept the quote from Thomas Long for painting the second story roof at the cost of \$19,800 + HST.**

**Carried.**

**24-22 Motion by G Waterfield and seconded by D Palmer that the Board approves a 2024 budget deviation to withdraw \$33,600 (instead of \$16,500) from the Capital Reserve in 2023 to complete the roofing work.**

**Carried.**

- c. 2023 Annual Report

**24-23 Motion by D Hamilton-Foley and seconded by P Coutts that the Board approve the 2023 Annual Report as presented.**

**Carried.**

**ACTION: CEO to distribute report and organize presentations to Councils.**

### **Upcoming Meeting dates**

- a. Policy Committee Monday June 3 at 4:00 pm  
b. Board meeting Monday June 17 at 4:30 pm  
c. Property Committee Monday September 9 at 5pm

**24-24 Motion to adjourn moved by L Logan at 5:14 pm.**

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**Chairperson**

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**Secretary-Treasurer**